

# iPadPolicy

## General Notes

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### INTRODUCTION

The iPad program, which has been adopted by Al Siraat College, is to enhance learning for our students by utilising 21st century learning tools. The usage of individual iPads empowers student learning. The vital role of the teacher. On the contrary, it transforms the teacher from a director of learning. Effective teaching and learning with iPads integrate technology into the curriculum. This document outlines the guidelines and acceptable use policy for all students using iPads.

### SCOPE

This document applies to all parents and students of Al Siraat College who utilise iPads at the College, voluntarily or under requirement. Usage of iPad devices constitute consent to the policy. uC Td [(er)3.2 (Td (c)Tj 2 0.533 0 Tdh)Tj 0.522

- o Some carrying cases can hold other objects (such as folders and workbooks), but these should be kept to a minimum to avoid placing too much pressure and weight on the iPad screen.

## SCREEN CARE

- x The iPad screens can be damaged if subjected to rough treatment. Screens and corners are particularly sensitive to damage from excessive pressure. Use a screen protector for extra protection from scratches and impacts.
- x Do not lean on the top of the iPad when it is closed.
- x Do not place anything near the iPad that could put pressure on the screen.
- x Do not place anything in the carrying case that will press against the cover.
- x Clean the screen with a soft, dry cloth or a static cloth. Use of harsh chemicals WILL damage the screen.
- x Do not "bump" the iPad against lockers, walls, car doors, floors, etc. as it will eventually break the screen.

## IPAD REPAIRS

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## Using the iPad at the College

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The use of iPad at Al Siraat College is solely for educational purposes only. iPads are not to be used for use at the College each day. Individual teachers may have certain expectations about what students have on the iPad. Students are responsible for bringing the iPad to all classes unless specifically instructed not to do so by their teacher.

### IPADS LEFT AT HOME

- x Students are responsible for getting the iPad dependent work completed if iPads are not brought to the College.

### KEEPING YOUR IPAD SECURE AT SCHOOL AND AFTER HOURS

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# INTERFACES

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## Managing your files and saving your work

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### SAVING TO THE IPAD/BACKUPS

Students may save work to the applications on the iPad. It is advisable that students use functions as inc Tw8c014 Tc 0.014 2

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## Damages to iPads and Consequences

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### COLLEGE iPADS

College iPads may consist of - iPads in the Library, Classroom iPads and/or Learning Support Education iPads that the College has provided for student use. iPads that belong to the College will need to be looked after as the guidelines state. All iPads will remain the property of Al Siraat College. The composite levy will cover the cost of using the iPad, however, damage will be charged to parents.

### POSSIBLE DAMAGES

The iPad is a portable device that, when not protected properly, can be damaged:

- x Screen can be cracked, outer case dented, and internals damaged if dropped
- x If submerged in water or exposed to extreme heat, the internals of an iPad can be damaged

### CONSEQUENCES

If an iPad is broken, the teacher in charge will resolve the issue and give appropriate consequences. College Insurance does not cover the deliberate or accidental damage of individual iPads. The student/s involved will be liable for any damage caused.

- x If a student accidentally or deliberately drops/damages the device, they are completely responsible for the damages and replacement/repair.
- x If a student accidentally or deliberately drops/damages another student's device, they are completely responsible for the damages and replacement/repair. (Parents will be informed that the College will have the broken device repaired and invoice the student who are at fault).

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## Agreement

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Students at Al Siraa College are required to agree to the iPad Acceptable Use Policy and Guidelines before being issued an iPad from the College. This contract confirms that you have read the guidelines and responsibilities you are expected to uphold as a digital citizen at Al Siraa College. It is your responsibility to make good choices and uphold the expectations below. If you choose not to follow these expectations, you may forfeit the right to use an iPad at the College and other disciplinary action may occur as appropriate.

### STUDENT RESPONSIBILITIES

can infiltrate computer systems and/or damage software components) of college equipment will not be allowed.

- x Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients.
- x Photographing any other person without that person's consent.
- x Using the camera to take inappropriate, illicit, or sexually explicit photographs or videos or to embarrass anyone in any way.
- x Use of the camera in toilets or changing rooms.
- x Post images or movies to a Public Forum without the express permission of a member of staff.
- x Use of the camera and microphone in class unless a teacher grants permission.
- x Jailbreaking (act of deliberately removing limitations on the device by the proprietary software).
- x Utilising mobile data connections in any form (direct or via wireless).
- x Bypassing the Al Siraat College web filter by any means.

## LEGAL PROFFRETY

- x You must comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, ask a teacher or parent.
- x Use or possession of hacking software is strictly prohibited, and violators will be subject to disciplinary action.
- x Violation of applicable State or Federal law will result in criminal prosecution and/or disciplinary action.
- x The College is not liable to the student under any theory of liability for any direct, indirect, incidental, special consequential or exemplary damages that may be incurred by the student using iPads, including any loss of data or damage to the device, where the support have been advised of or should have been aware of the possibility of any such losses arising.